



Hot Work Permit

Before completing this form, review planned hot work operations for less hazardous alternatives such as moving to exterior location or using non-sparking/non-flame mechanical methods for repair.

Part 1 Instructions:

1. Verify all applicable work area safety precautions have been reviewed and completed per this form as applicable.
2. Complete Page 1 & retain for records.
3. Complete Page 2 and issue to individual(s) conducting hot work with direct review of instructions and precautions for compliance.
4. Always follow jurisdictional requirements when more stringent.
5. Only issue one permit per operation/area and per shift.

Work Details:
Work Performed by: Employee Contractor
Name(s): _____
Work Location (Building/Floor): _____

Hot Work Type:

<input type="checkbox"/> Brazing	<input type="checkbox"/> Thawing Pipe
<input type="checkbox"/> Cutting	<input type="checkbox"/> Welding Torch
<input type="checkbox"/> Grinding	<input type="checkbox"/> Applied Roofing
<input type="checkbox"/> Soldering	<input type="checkbox"/> Burning
<input type="checkbox"/> Other	

Approval & Tracking:
 Work area has been fully inspected, necessary precautions have been taken, and permission is granted for this work: Yes No
Permit Issuer Name: _____
Signature: _____
Permit Issue Date: _____
Permit Expiration:
Date: _____ **Time:** _____
Job/Task/PO Number: _____
Hot Work Permit Number: _____

Completion Signatures:
Person Conducting Work: _____
Date/Time: _____
Fire Watch: _____
Date/Time: _____
Final Completion: _____
Date/Time: _____

Required Precautions Checklist
General Precautions:

- Planned task and permit information reviewed with precautions taken as necessary.
- Work confined to area/equipment specified in permit only.
- Sprinkler protection, hose streams & fire extinguishers in-service, unobstructed and fully operational.
- Operational fire extinguishers (or charged fire hose lines) within reach of each fire watch.
- Hot work equipment is approved and in good condition.

Area Within 35 ft. (11 m) of Hot Work:

- Noncombustible construction confirmed with no combustible coverings, insulation, or core material.
- Combustible roof and floor construction protected by fire resistive tarpaulins or curtains, metal shields or other noncombustible shields/barriers.
- No work is being done on walls, roofs, or floors with combustible sandwich-type panel construction.
- All wall, floor, and duct openings have been covered.
- Combustibles have been removed from opposite sides of walls, ceilings, roofs, and floor or additional fire watch has been added where applicable.
- Fire resistive tarpaulins have been suspended beneath work area to collect sparks where applicable.

Hot Work With Enclosed Equipment:

- Equipment has been cleaned of all combustibles.
- Containers have been purged of flammable/combustible liquids, vapors and gases.
- Pressurized vessels & piping have been removed from service, isolated & vented.
- Stored and electrical energy equipment has been removed from service and isolated.
- Work area atmosphere LEL reading, if required: _____

Fire Watch & Monitoring:

- Fire watch continuous during entire hot work task and for one hour after completion.
- Fire watch trained in use of fire extinguishers and/or charged fire hose line(s).
- Fire watch trained on inherent area and hot work hazards.
- Fire watch trained on proper fire reporting, notification to those conducting hot work and with authority to take necessary actions including stopping work if required.
- Additional fire watch posted on lower floors and adjacent areas subject to spark or heat source spread or drop below.
- Area monitoring for three hours after fire watch conclusion by approved method.



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Part 2 Instructions:

- 1. Person Conducting Work:** Post issued permit in visible location near work area. Upon completion, record date/time and notify the permit issuer or fire watch.
- 2. Fire Watch:** After conducting required fire watch, sign permit and record the date/time of fire watch completion. Notify the permit issuer fire watch has ended.
- 3. Final Work Area Reviewer:** Conduct final area review, sign and date time of final completion, and remove permit from area for records retention.

Work Details:

Work Performed by: Employee Contractor
Name(s): _____
Work Location (Building/Floor): _____

Hot Work Type:

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Brazing | <input type="checkbox"/> Thawing Pipe |
| <input type="checkbox"/> Cutting | <input type="checkbox"/> Welding Torch |
| <input type="checkbox"/> Grinding | <input type="checkbox"/> Applied Roofing |
| <input type="checkbox"/> Soldering | <input type="checkbox"/> Burning |
| <input type="checkbox"/> Other _____ | |

Approval & Tracking:

Work area has been fully inspected, necessary precautions have been taken, and permission is granted for this work: Yes No

Permit Issuer Name: _____

Signature: _____

Permit Issue Date: _____

Permit Expiration: _____

Date: _____ **Time:** _____

Job/Task/PO Number: _____

Hot Work Permit Number: _____

Completion Signatures:

Person Conducting Work: _____

Date/Time: _____

Fire Watch: _____

Date/Time: _____

Final Completion: _____

Date/Time: _____

Required Precautions Checklist

General Precautions:

- Planned task and permit information reviewed with precautions taken as necessary.**
- Work confined to area/equipment specified in permit only.
- Sprinkler protection, hose streams & fire extinguishers in-service, unobstructed and fully operational.
- Operational fire extinguishers (or charged fire hose lines) within reach of each fire watch.
- Hot work equipment is approved and in good condition.

Area Within 35 ft. (11 m) of Hot Work:

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- Combustible roof and floor construction protected by fire resistive tarpaulins or curtains, metal shields or other noncombustible shields/barriers.
- No work is being done on walls, roofs, or floors with combustible sandwich-type panel construction.
- All wall, floor, and duct openings have been covered.
- Combustibles have been removed from opposite sides of walls, ceilings, roofs, and floor or additional fire watch has been added where applicable.
- Fire resistive tarpaulins have been suspended beneath work area to collect sparks where applicable.

Hot Work With Enclosed Equipment:

- Equipment has been cleaned of all combustibles.
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- Fire watch trained on proper fire reporting, notification to those conducting hot work and with authority to take necessary actions including stopping work if required.
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- Area monitoring for three hours after fire watch conclusion by approved method.



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WARNING!

HOT WORK IN PROGRESS

BE ALERT FOR FIRE

In the event of emergency

Contact: _____

At: _____

WARNING!



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